

# After School Behavior Policy

Our school rules extend to After School. While in after school, students are expected to:

1. Be respectful to all community members.
2. Follow all directions the first time they are given.
3. Stay in assigned area. (For safety purposes, students are only allowed to leave assigned area with an After School staff member.)
4. Keep hands, feet, inappropriate comments, and objects to yourself.
5. Use respectful language and 'inside voices' at all times.
6. Treat After School materials and equipment with care by using and storing them properly.

These rules are in place to:

1. Ensure student safety during After School
2. Keep After School materials and equipment in good working condition
3. To help children demonstrate respect for themselves, other children, and adults.

The behavior policy includes correction methods such as:

- talking to the child about the problem
- removal of the child from the group
- use of positive redirection whenever possible
- limiting privileges
- and/or consulting with parents.

Suspension from After Care Program:

- First Offense – 1 day suspension
- Second Offense – 3 days suspension
- Third Offense – Parent/Staff conference to determine continued enrollment in the program

**In selecting consequences for inappropriate behavior, it is not necessary to use them in the order listed. More than one action may be taken for inappropriate behavior. Any violation, if severe enough, can result in a higher consequence, up to and including an automatic removal from the After Care program.**

- Parents contacted about behavior problems are expected to cooperate with staff in assuring the student does not repeat inappropriate behavior.

- A child may be immediately dismissed from the program if the child's behavior is determined to be detrimental to the child or to the well-being of others in the program.

After care has two pick up times-- early pick up runs between 4:30 p.m.- 5 p.m. while regular dismissal starts at 5:30 p.m. and ends promptly at 6 p.m. Any parent repeatedly arriving before 4:30 or after 6 p.m. will have to sign out their child with Ms. Toni or Ms. Shannon in the front office.

- First Incident – Warning/ Reminder of pick up policy
- Second Incident – Written Warning Letter, Child Excluded for 1 Day
- Third Incident – Written Warning Letter, Child Excluded for 1 Week
- Fourth Incident – Written Notification, Child is Withdrawn from Program